

**This form is to be completed by the Attorney(s)/Court Appointee(s) and signed below. It should only be used in conjunction with a Power of Attorney/Court of Protection document, i.e. where an Attorney/Court Appointee is to be registered by the Society with power to operate an account.**

Please use BLOCK LETTERS and tick appropriate box(es).

| <b>SECTION 1</b>   |  | <b>1ST ATTORNEY/COURT APPOINTEE</b> |    |
|--|--|-------------------------------------|----|
| Surname<br>(Mr/Mrs/Miss/Ms)                                  |  |                                     |    |
| Forenames in full  |  |                                     |    |
| Address  |  |                                     |    |
| Postcode   |  |                                     |    |
| How many years / months have you lived at the above address? |  | YY                                  | MM |
| Previous address (if less than 3 years at present address)   |  |                                     |    |
| Postcode   |  |                                     |    |
| Date of birth<br>(DDMMYYYY)                                  |  |                                     |    |
| Nationality  |  |                                     |    |

| <b>SECTION 2</b> |  | <b>CONTACT DETAILS</b> |  |
|------------------|--|------------------------|--|
| Email            |  |                        |  |
| Mobile           |  |                        |  |
| Daytime          |  |                        |  |
| Home             |  |                        |  |

| <b>SECTION 3</b>   |  | <b>ACCOUNT HOLDER'S DETAILS</b> |    |
|--|--|---------------------------------|----|
| Account holder's name  |  |                                 |    |
| Has the account holder lost mental capacity?                         |  | Yes                             | No |
| Has the account holder lost physical capacity and is unable to sign? |  | Yes                             | No |

| <b>SECTION 1</b>   |  | <b>2ND ATTORNEY/COURT APPOINTEE</b> |    |
|--|--|-------------------------------------|----|
| Surname<br>(Mr/Mrs/Miss/Ms)                                  |  |                                     |    |
| Forenames in full  |  |                                     |    |
| Address  |  |                                     |    |
| Postcode   |  |                                     |    |
| How many years / months have you lived at the above address? |  | YY                                  | MM |
| Previous address (if less than 3 years at present address)   |  |                                     |    |
| Postcode   |  |                                     |    |
| Date of birth<br>(DDMMYYYY)                                  |  |                                     |    |
| Nationality  |  |                                     |    |

| <b>SECTION 2</b> |  | <b>CONTACT DETAILS</b> |  |
|------------------|--|------------------------|--|
| Email            |  |                        |  |
| Mobile           |  |                        |  |
| Daytime          |  |                        |  |
| Home             |  |                        |  |

| <b>SECTION 4</b> |                      | <b>LPA ACCESS CODE</b> |                      |
|------------------|----------------------|------------------------|----------------------|
| V -              | <input type="text"/> | -                      | <input type="text"/> |
|                  | <input type="text"/> | -                      | <input type="text"/> |

| <b>SECTION 5</b>  |  | <b>AS ATTORNEY / COURT APPOINTEE</b> |  |
|---|--|--------------------------------------|--|
| I/We wish to be registered (where possible) to all accounts (please tick to confirm). |  | <input type="checkbox"/>             |  |
| <b>OR</b>   |  |                                      |  |
| I/We wish to only be registered to the following accounts:                            |  |                                      |  |
|   |  |                                      |  |
|   |  |                                      |  |

**FOR SOCIETY USE ONLY**
**ACCOUNT NUMBER**
**DATE ACCOUNT OPENED**
**BRANCH/AGENCY CODE - PRODUCT OPEN CODE**

**WE ASK THE FOLLOWING QUESTIONS TO HELP US GET A CLEARER PICTURE OF HOW YOU INTEND TO USE YOUR ACCOUNT AND TO HELP US MEET OUR REGULATORY OBLIGATIONS. IT'S IMPORTANT TO NOTE THAT PROVIDING INCOMPLETE OR INACCURATE INFORMATION IN YOUR APPLICATION FOR A SAVINGS ACCOUNT COULD RESULT IN DELAYS IN THE PROCESSING OR OPENING OF YOUR ACCOUNT.**

**SECTION 6**
**1ST APPLICANT**
**FOR A LIST OF OPTIONS TO SELECT PLEASE REFER TO YBS0123 SD, PAGE 6 OF THIS APPLICATION.**

|  |                              |                             |
|--|------------------------------|-----------------------------|
| Which country were you born in?  |                              |                             |
| Do you have any other nationalities or citizenships?   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If 'Yes', please provide all additional nationalities or citizenships  |                              |                             |
| Occupation   |                              |                             |
| Employment status  |                              |                             |
| Employment industry  |                              |                             |
| Source of deposit  |                              |                             |
| What is your annual income before tax?<br><small>(Not applicable if retired/ student/home maker or unemployed)</small> | Less than £15,000            |                             |
|  | £15,000 - £29,999            |                             |
|  | £30,000 - £49,999            |                             |
|  | £50,000 - £100,000           |                             |
|  | More than £100,000           |                             |
| Please tick closest income   |                              |                             |
| How much are you expecting to deposit into this account over the next 12 months?<br><br>Please tick closest deposit    | Less than £1,000             |                             |
|  | £1,000 - £4,999              |                             |
|  | £5,000 - £19,999             |                             |
|  | £20,000 - £49,999            |                             |
|  | £50,000 - £99,999            |                             |
| More than £100,000   |                              |                             |
| Please tick closest deposit  |                              |                             |
| Will any of the money going into this account come from outside the UK?  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If 'Yes', please list the countries that the money will come from  |                              |                             |

**DECLARATION**
**1ST APPLICANT**

I certify that to the best of my knowledge, the information provided in this form is accurate and complete.

**SECTION 6**
**2ND APPLICANT**
**FOR A LIST OF OPTIONS TO SELECT PLEASE REFER TO YBS0123 SD, PAGE 6 OF THIS APPLICATION.**

|  |                              |                             |
|--|------------------------------|-----------------------------|
| Which country were you born in?  |                              |                             |
| Do you have any other nationalities or citizenships?   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If 'Yes', please provide all additional nationalities or citizenships  |                              |                             |
| Occupation   |                              |                             |
| Employment status  |                              |                             |
| Employment industry  |                              |                             |
| Source of deposit  |                              |                             |
| What is your annual income before tax?<br><small>(Not applicable if retired/ student/home maker or unemployed)</small> | Less than £15,000            |                             |
|  | £15,000 - £29,999            |                             |
|  | £30,000 - £49,999            |                             |
|  | £50,000 - £100,000           |                             |
|  | More than £100,000           |                             |
| Please tick closest income   |                              |                             |
| How much are you expecting to deposit into this account over the next 12 months?<br><br>Please tick closest deposit    | Less than £1,000             |                             |
|  | £1,000 - £4,999              |                             |
|  | £5,000 - £19,999             |                             |
|  | £20,000 - £49,999            |                             |
|  | £50,000 - £99,999            |                             |
| More than £100,000   |                              |                             |
| Please tick closest deposit  |                              |                             |
| Will any of the money going into this account come from outside the UK?  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If 'Yes', please list the countries that the money will come from  |                              |                             |

**DECLARATION**
**2ND APPLICANT**

I certify that to the best of my knowledge, the information provided in this form is accurate and complete.

**EMPLOYMENT STATUS**

- Employed
- Self-employed partner
- Self-employed sole trader

- Director or Shareholder (less than 25% shares)
- Director or Shareholder (greater than or equal to 25% shares)
- Retired

- Homemaker
- Student
- Not employed
- Minor - under 16

**OCCUPATION (PLEASE SELECT THE ONE CLOSEST TO YOUR OCCUPATION)**

|                           |                          |                            |                              |
|---------------------------|--------------------------|----------------------------|------------------------------|
| Accountant                | Cleaner                  | HGV driver                 | Project manager              |
| Actor                     | Clergy                   | Hospital worker            | Property developer           |
| Administration assistant  | Clerical worker          | Hospitality worker         | Psychologist                 |
| Air Travel assistant      | College lecturer         | HR manager                 | Public relations person      |
| Analyst                   | Community worker         | Importer                   | Publican                     |
| Architect                 | Consultant               | IT contractor / consultant | Receptionist                 |
| Armed forces              | Contractor               | Jeweller                   | Roofer                       |
| Artist                    | Cook                     | Journalist                 | Sales manager                |
| Bailiff                   | Council worker           | Judge                      | Scientist                    |
| Baker                     | Customer service adviser | Landlord                   | Secretary                    |
| Banker                    | Dancer                   | Lawyer                     | Security guard               |
| Bar worker                | Delivery driver          | Lecturer                   | Shop assistant               |
| Barber                    | Dental nurse             | Legal professional         | Social worker                |
| Beautician                | Dentist                  | Librarian                  | Software engineer            |
| Bookkeeper                | Designer                 | Managing director          | Solicitor                    |
| Bookmaker                 | Director                 | Manual worker              | Sports trainer               |
| Bricklayer                | Doctor                   | Market trader              | Speech therapist             |
| Broker                    | Dog walker               | Marketing professional     | Sports professional          |
| Builder                   | Driving instructor       | Mechanic                   | Tailor                       |
| Bus driver                | Dry cleaner              | Metal worker               | Taxi driver                  |
| Business consultant       | Education professional   | Midwife                    | Teacher                      |
| Butcher                   | Electrician              | Model                      | Teaching assistant           |
| Call centre operator      | Engineer                 | Musician                   | Technology manager           |
| Car dealer                | Environmental worker     | Nurse                      | Technology systems developer |
| Care worker               | Estate agent             | Nursing assistant          | Town planner                 |
| Caretaker                 | Exporter                 | Office manager             | Train driver                 |
| Carpenter                 | Factory worker           | Occupational therapist     | Travel agent                 |
| Carpet fitter             | Farmer                   | Optician                   | Tree surgeon                 |
| Cashier                   | Farrier                  | Painter                    | Undertaker                   |
| Caterer                   | Finance manager          | Paramedic                  | Underwriter                  |
| Chartered surveyor        | Firefighter              | Personal assistant         | Van driver                   |
| Chauffeur                 | Fisherman                | Pest control officer       | Vet                          |
| Chef                      | Fishmonger               | Plumber                    | Waiter                       |
| Chief executive           | Fitness instructor       | Police force               | Window cleaner               |
| Childminder               | Florist                  | Political / diplomat       | Writer                       |
| Chiropodist               | Forest ranger            | Postal worker              |                              |
| Chiropractor              | Forklift truck driver    | Probation officer          |                              |
| Civil enforcement officer | Gardener                 | Production manager         |                              |
| Civil servant             | Hairdresser              | Professor                  |                              |

**EMPLOYMENT INDUSTRY**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Accommodation and Food Services Activities</li> <li>• Activities of Extraterritorial Organisations and Bodies</li> <li>• Agriculture, Forestry and Fishing</li> <li>• Arts Entertainment and Recreation</li> <li>• Charities</li> <li>• Construction</li> <li>• Cryptocurrency</li> <li>• Custodial Businesses</li> <li>• Education</li> <li>• Electricity, Gas, Steam and Air Conditioning Supply</li> <li>• Embassies</li> <li>• Financial and Insurance Activities</li> <li>• Gambling</li> </ul> | <ul style="list-style-type: none"> <li>• Human Health and Social Work Activities</li> <li>• Information and Communication</li> <li>• Manufacturing</li> <li>• Military and Defence (private sector)</li> <li>• Mining and Quarrying</li> <li>• Other Service Activities</li> <li>• Pharmaceutical Manufacturing</li> <li>• Professional Scientific and Technical Activities</li> <li>• Public Administration and Defence</li> <li>• Real Estate Activities</li> <li>• Transportation and Storage</li> <li>• Water Supply; Sewerage and Waste Management</li> <li>• Wholesale and Retail Trade</li> </ul> |
|---|--|

**SOURCE OF DEPOSIT**

- |  |  |   |   |
|--|--|---|---|
| <ul style="list-style-type: none"> <li>• Dividends or company profits</li> <li>• Existing savings</li> <li>• Funds from other individuals</li> <li>• Gift(s)</li> <li>• Inheritance</li> <li>• Matured investment e.g. stocks, shares</li> </ul> | <ul style="list-style-type: none"> <li>• Other insurance claim</li> <li>• Pension income</li> <li>• Prize funds e.g. lottery, gambling</li> <li>• Sale of assets e.g. sale of car</li> <li>• Life insurance policy payout</li> </ul> | <ul style="list-style-type: none"> <li>• Sale of property, including buy-to-let</li> <li>• Funds from partner / spouse</li> <li>• Savings from salary / income</li> </ul> | <ul style="list-style-type: none"> <li>• State benefits</li> <li>• Student finance</li> <li>• Virtual money e.g. cryptocurrency</li> <li>• Not contributing (joint customers only)</li> </ul> |
|--|--|---|---|

**WHAT ARE YOU SAVING FOR?**

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>• General savings</li> <li>• Pay bills</li> <li>• House purchase</li> </ul> | <ul style="list-style-type: none"> <li>• Care home fees</li> <li>• Special occasion (e.g. wedding)</li> <li>• Holiday</li> </ul> | <ul style="list-style-type: none"> <li>• Car</li> <li>• Retirement</li> <li>• Further education</li> </ul> |
|--|--|--|

**SECTION 7**
**HOW WE USE YOUR PERSONAL INFORMATION FOR POWER OF ATTORNEY**

- References to 'We' 'Our' 'Us' and 'the Society' in this section are to Yorkshire Building Society trading as Yorkshire Building Society, and Chelsea Building Society and The Chelsea.
- Yorkshire Building Society decides what personal information we need to collect about you, how we use it, who we share it with and how long we keep it. This makes us the data controller of your personal information for data protection purposes.
- We will use the personal information obtained from you and additional information obtained in the course of opening and managing your account. This includes, but is not limited to, name, address, identification, account transactions and communications and where relevant sensitive information, credit reference data, financial crime data, health details, nationality and legal proceedings.
- We will respect your rights to privacy and will only collect, use, store and share your personal information where a lawful purpose applies:
  - It's necessary for the performance of a contract you have or have requested to enter into.
  - If we have a legal obligation.
  - If we have a legitimate business interest where it does not have an unfair impact on you.
  - If you have given your consent where the collection, use, storage or sharing involves special category (sensitive) personal information (e.g. health, race and religion).
  - Where we believe you or another person is at risk and we need to protect your or their vital interest.
  - Where it's in the public interest or we have been given official authority to do so.

**HOW WE USE YOUR PERSONAL INFORMATION**

- When you register for Power of Attorney / Court Appointee we will use your personal information together with other information available (including relevant sensitive information, e.g. health, offences and legal proceedings or other item as appropriate) for:
  - Enabling you to fulfil your duties as attorney/court appointee
  - Identify verification (including checking documents with issuing authorities (e.g. driving licence - DVLA)
  - Processing your application
  - Contacting you where necessary
  - Fraud prevention and detection
  - Administering your account
  - Legal and regulatory compliance
  - Marketing (where we have your consent) and market research
  - General business purposes
- We will share information with one or more Credit Reference Agencies (CRA's), now and in the future, to:
  - Check your identity
  - Verify the accuracy of the information you have provided
  - Manage your account(s)/relationship with us
  - Process your application
  - Ensure any offers we send are appropriate to you
  - Prevent criminal activity, fraud and money laundering

- The personal information we have collected from you will be shared with Fraud prevention agencies such as CIFAS and National Hunter. You can learn more about how your personal information is used by visiting <https://www.cifas.org.uk/fpn> or <https://nhunter.co.uk/privacy-policy> Fraud prevention agencies can hold your personal data for different periods of time, and if you are considered to pose a fraud or money laundering risk, your data can be held for up to six years
- Where we transfer personal information to countries outside the European Economic Area (EEA), this is always done under a contract which includes appropriate safeguards for the security and confidentiality of your personal information, with your consent, or where permitted by the Data Protection laws.
- We will only use, keep and share your personal information as required to meet our legal and regulatory obligations or to deal with your enquiry, administer, and manage your accounts, products and relationship with us. After this time, we will delete your personal information in line with the requirements of the Financial Conduct Authority, Prudential Regulation Authority, Money Laundering regulations, Financial Ombudsman Service, HMRC and any other regulatory bodies.

**DISCLOSING YOUR PERSONAL INFORMATION**

We may disclose your personal information with other people or organisations as follows:

- With Yorkshire Building Society and its subsidiary companies for fraud prevention, lawful purposes, account administration and for general business purposes (e.g. updating customer records, handling customer queries and complaints).
- Personal information to (i) our external auditors and regulatory bodies including Financial Ombudsman Service, Prudential Regulation Authority and the Financial Conduct Authority, and (ii) associate companies, agents and service providers including solicitors and valuers acting for the Society, field agents, debt recovery agents, tracing agents, letting agents, brokers, printers, market research agencies and providers of information technology services.
- If we sell or transfer all or part of our business, we may share or transfer our customer records as part of the proposed/actual sale or transfer. However, we will only do so under contract or where we have a legal obligation to do so. The protection, security and confidentiality of your personal information are important to us and we put in place appropriate safeguards to manage this.

**YOUR RIGHTS UNDER THE DATA PROTECTION LAWS**

- You have the right to:
  - Be informed about processing of your personal information.
  - Have your personal information corrected if it is inaccurate or incomplete.
  - Object or restrict to the processing of your personal information.
  - Have your personal information erased subject to conditions (e.g. where the processing fails to satisfy legal requirements).
  - Request access to your personal information also known as data portability.
  - Challenge automated decision making including profiling, which is the automated processing of your personal information to evaluate certain things about you.
  - Complain to the Information Commissioner's Office (<https://ico.org.uk/>) which enforces data protection laws.
- For more information on how we use your personal data and your rights, please see our Privacy Notice on our website at <https://www.thechelsea.co.uk/privacy/index.html>, where you can also view our privacy notice for Children and Young People. You can also request a copy of these notices by calling us on 0345 166 9300.
- Our Data Protection Officer (DPO) provides help and guidance to make sure we apply the best standards to protecting your personal information. Our DPO can be reached by email at [dpo@ybs.co.uk](mailto:dpo@ybs.co.uk) or by post at DPO, Yorkshire House, Yorkshire Drive, Bradford, BD5 8LJ.

**MANAGING OUR CONTACT WITH YOU**

From time to time we would like to tell you about products and services that may be of benefit to you. These may be provided by us or other carefully selected organisations. To do this, we would like to communicate with you by post, face to face, email, text message, telephone or any other appropriate messaging service. Please tell us how you would like to be kept informed about our latest products and services: Please note: If you don't want to receive any of these messages, please tick the 'No contact' box.

| 1st Attorney/court appointee | Post                     | Phone                    | Email<br>(inc text and other messaging services) | No contact               | 2nd Attorney/court appointee | Post                     | Phone                    | Email<br>(inc text and other messaging services) | No contact               |
|------------------------------|--------------------------|--------------------------|--|--------------------------|------------------------------|--------------------------|--------------------------|--|--------------------------|
| <input type="checkbox"/>     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>                         | <input type="checkbox"/> |

I confirm I have also received a copy of the Financial Services Compensation Scheme (FSCS) Information Sheet and Exclusions List.

| 1ST ATTORNEY/COURT APPOINTEE SIGNATURE<br>Applications will not be accepted without a signature. | 2ND ATTORNEY/COURT APPOINTEE SIGNATURE<br>Applications will not be accepted without a signature. |
|--|--|
| Signed   | Signed   |
| Date   | Date   |

**Please be aware that by registering a Power of Attorney or Court of Protection on a savings account, the account holder will no longer receive account correspondence. Upon registration all correspondence will be sent to the 1st Attorney/Court Appointee named on this form.**

Our printed material is available in alternative formats e.g. large print, braille or audio. Please call us on **0345 744 6622**.